

LAW ENFORCEMENT EQUIPMENT AND WEAPONS TECHNICIAN

DEFINITION: Under general supervision, performs work of moderate difficulty repairing and maintaining public safety automobiles, firearms and equipment; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Installs, repairs and replaces a variety of specialty equipment on public safety automobiles including emergency light bars, light switches, siren systems, etc.; maintains and repairs automobiles, motorcycles, snowmobiles and other specialty vehicles; provides training on the safety and operation of specialty vehicles; transports vehicles to districts; performs service and maintenance of duty weapons; assembles/disassembles and inspects duty weapons; repairs weapons including automatic pistols, revolvers and shotguns.

Keeps inventory of parts in stock; maintains accurate records on file for each weapon serviced; fabricates metal targets; tests weapons on targets; installs and maintains pneumatic targets; operates variety of equipment including tractor, front end loader, backhoe, etc.; repairs and replaces mechanical and hydraulic parts; purchases equipment and supplies; prepares purchase requisitions; works with vendors for supplies; estimates equipment, supplies, manpower and labor for projects.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of applicable Navajo Nation, federal, state, local laws, statutes, ordinances, rules and regulations.

Knowledge of contacting community service workers for Training Academy.

Knowledge of equipment used in repair and maintenance of a wide variety of equipment.

Knowledge of firearm maintenance and repair.

Knowledge of supervisory principles and practices.

Knowledge of testing equipment and measuring devices.

Knowledge of mechanical repair conditions and appropriate safety precautions.

Skill in maintenance and repair of specialty vehicles/equipment.

Skill in firearm inspection and repair.

Skill in welding.

Skill in accurate record keeping.

Skill in establishing and maintaining effective working relationships.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work requires exposure to machinery and moving parts for analysis and repair in a shop setting.

MINIMUM QUALIFICATIONS: A high school diploma or GED; and three (3) years vehicle mechanic experience, weapon testing, repair experience.

SPECIAL REQUIREMENTS: Must possess a valid state driver's license, a valid Navajo Nation Vehicle Operator's Permit and a Firearms Armorer Certification. Additional certification may be required.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.